

**RUDSTON PRIMARY SCHOOL**

**Pupil Data Collection Sheet**

<b>Pupil Information</b>		Class Name	
Surname		Forename	
Male/Female		Date of Birth	
Pupil's Address			
Postcode		Home Phone Number	
E-mail Address (please print clearly)			
Previous School / Nursery Setting			
Full Name of any Brother/Sister or Step Brother/Sister Attending School		Date of Birth	Class

<b>Parents/Guardians</b>				
Title and Initials	Surname	Relationship	Does the child live here?	Legal Parental Responsibility
To whom do you wish correspondence sent?				
<b>Contact Details</b>		(1) Mobile Number) please list (2) Work Number ) below	Occupation	
Mother		(1) (2)		
Father		(1) (2)		

**Please fill in below persons other than the above who can be contacted in an emergency to collect child**

Emergency Contact Name	Address	Telephone	Relationship to child
		Home Work Mobile	
		Home Work Mobile	
<b>Dinner Arrangements (Please tick the usual arrangement)</b>			
Universal free school meal	Paid School Dinner	Packed Lunch	My child is eligible for benefit tested free meals – please speak to office
<b>Travel Arrangements (please circle one)</b>			
Walks	Bicycle	Car	Taxi
Public Bus		Other :	

## RUDSTON PRIMARY SCHOOL

### Pupil Data Collection Sheet

Ethnic Origin (You are not obliged to answer the following questions on ethnic origin, but your co-operation is appreciated. Grouping are from the Government's annual statistical survey.)					
White - British	White - Irish	White - European	White - Other	Any other minority ethnic group.	
Black - Caribbean	Black - African	Black and White - Caribbean	Black and White - African	Any other Black Background.	Any other mixed background.
Indian	Pakistani	Bangladeshi	Asian and White	Any other Asian Background	Chinese
<b>Home Languages:</b>			<b>Is English an additional language YES / NO</b>		
<b>Religion:</b>					

Medical Information			
Doctor's Name			
Surgery Address			
Doctor's Telephone No.			
Medical Conditions Allergies, Epilepsy, Syndromes and specialist care. Dietary Requirements etc			
<b>Disability</b>	Yes	No	<b>Name of Disability</b>

Information Seen and Agreed – See Appendix for further information	
I have read and support the Home School Agreement.	Signed
I have read and support the Code of Conduct.	Signed
I give permission for my child's photograph to be taken for school use in publicity and at school events.	Signed
I give permission for my child's image to be used on twitter	Signed
I give permission for my child's image to be used on the website	Signed
I give permission for my child to leave the school premises under supervision to take part in local trips. (E.g. Library, Childwall Woods.)	Signed
I understand the information I have given is crucial to the safe working of the school and will notify the school of any changes.	Signed

**THIS INFORMATION IS COLLECTED, STORED AND RETAINED ACCORDING TO THE LAWS OF GDPR. PLEASE SEE OUR PRIVACY NOTICE ON OUR WEBSITE IN OUR POLICIES SECTION FOR FURTHER INFORMATION.**

## RUDSTON PRIMARY SCHOOL

### Pupil Data Collection Sheet

#### APPENDIX

- **Photographs** - We ask for your permission to take photographs of your child. These photographs may appear on the School Web site & twitter for publicity purposes.

Children will be photographed during lessons and supervised extra curricular activities.

If we do not receive the return slip below then we will presume that we do not have your permission and therefore will not use photographs of your child.

- **Video** - We ask permission to take video footage of your child. Video footage may be used for publicity purposes, for example, on the school website & twitter.

If we do not receive the return slip below then we will presume that we do not have your permission and therefore will not take video footage of your child.

- **Internet** - To ensure that your child uses the internet safely and responsibly in school, we need a signed Consent Form from you.

This acknowledges that parents and carers accept some responsibility for the way in which the children use the internet and that children will never knowingly seek to view offensive or unsuitable material.

If we do not receive the return slip below then we will presume that we do not have your permission for your child to use the internet.

- **Extra curricular activities** - Please complete and return slip to give permission for your child to participate in supervised extra-curricular activities.

This may include sports or walking to our local Church. All activities will be fully supervised with adult / child ratios adhered to.

We will always send out information prior to each trip.